



MINUTES – PUBLIC MEETING – CPSB – DECEMBER 5, 2024 CORNWALL CITY HALL – COUNCIL CHAMBERS

Call to Order 9:30 am Roll Call

Present:	Amanda Brisson	-	Vice-Chair (Acting Chair)
	Mayor Justin Towndale	-	Director
	Patrick Dussault	-	Director
	Shawna Spowart	-	Chief of Police
	Vincent Foy	-	Deputy Chief
	Carmen Cousineau	-	Secretary
Regrets:	Maurice Dupelle	-	Chair
Guest:	Graham Wight (via zoom)	-	Advisor - Inspectorate of Policing

Acknowledgements: Acting Chair Brisson read the Indigenous Land Acknowledgement.

Approval of the Agenda:

Moved by: Patrick Dussault
Seconded by: Stephen Scott

That the agenda, as presented, be approved.

MOTION CARRIED

Conflict of Interest Declaration – none declared

Approval of the Public Meeting Minutes of October 3, 2024 Meeting

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

That the minutes, as presented, be approved.

MOTION CARRIED

Business & Correspondence:

- 1. Presentation – Corporate Communications** – Rodney Wilson, Communications Coordinator
- 2. Presentation – Professional Standards** – S/Sgt. Robin McIntosh

All PowerPoint presentations posted on the Cornwall Police Service Website here:
[Our Board](#)

- 3. 3rd Quarter Professional Standards Report** – Deputy Chief Foy provided an overview of the report. A copy of the report posted on the CPS website.

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

That the report as presented be approved.

MOTION CARRIED

- 4. 3rd Quarter Financial Statements** – Chief Spowart provided an overview of the CPS financial position stating that CPS is currently under budget by approx. 6.9%. This is mostly due to timing of revenues, grants and recruitment challenges. As a result of staff shortages, costs for overtime and increased part-time wages are above budget. A copy of the report posted on the CPS website.

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

That the Financial statements, as presented, be approved. **MOTION CARRIED**

- 5. Request for Assistance – Gananoque Police Service** – The CPSB has received a request, along with several other regional Police Services, to provide resources to assist with the annual Friday 13th Outlaw Motor Cycle event set for December 13th, 2024.

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

That the request for assistance be approved.

MOTION CARRIED

- 6. Vehicle Purchase Board Information Report** – Chief Spowart provided information regarding the purchase of an administrative vehicle as per financial controls and purchasing regulations. CPS identified the need to replace a 2014 Ford Taurus. She reviewed the 3 quotes received and confirmed that a 2022 Ford Escape Hybrid Titanium AWD was chose.

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

That the report be accepted.

MOTION CARRIED

- 7. Strategic Planning Proposals** – Chief Spowart outlined the various options and benefits of the two submissions received to develop the CPS 2025-2028 Strategic Plan.

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

To engage Veradus Consulting as consultants to develop the 2025-2028 CPS Strategic Plan. **MOTION CARRIED**

8. 2025 Annual Budget Approval Update – Chief Spowart was pleased to announce that the City of Cornwall have approved the 2025 budget which includes the Cornwall Police Service budget.

9. Taxi Plate Transfer: Chief Spowart that Iqbal Mohmand is requesting approval to sell 50% of taxi plate #42 to Urmila Ganeshalingam making her the sole owner.

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

That the transfer of plate #42 be approved. **MOTION CARRIED**

10. 2025 CPSB Meeting Schedule – Secretary Cousineau reviewed the proposed dates keeping with the normal schedule of the first Thursday of each month with the exceptions of January 9th and June 19th.

Moved by: Patrick Dussault
Seconded by: Mayor Towndale

That the schedule with the changes be approved. **MOTION CARRIED**

11. Adjournment of Public Meeting

Moved by: Mayor Towndale
Seconded by: Patrick Dussault

Motion to adjourn the Public Meeting at 10:35 am. **MOTION CARRIED**

**MINUTES APPROVED AND SIGNED AT THE
DECEMBER 12, 2024 CPSB PUBLIC MEETING**