



## MINUTES – PUBLIC MEETING – CPSB – OCTOBER 3, 2024 CORNWALL CITY HALL – COUNCIL CHAMBERS

### Call to Order 9:30 am Roll Call

<b>Present:</b>	Amanda Brisson	-	Vice-Chair (Acting Chair)
	Mayor Justin Towndale	-	Director
	Stephen Scott	-	Director
	Patrick Dussault	-	Director
	Shawna Spowart	-	Chief of Police
	Vincent Foy	-	Deputy Chief
	Carmen Cousineau	-	Secretary
<b>Regrets:</b>	Maurice Dupelle	-	Chair

**Acknowledgements:** Acting Chair Brisson read the Indigenous Land Acknowledgement.

### **Approval of the Agenda:**

Moved by: Patrick Dussault  
Seconded by: Stephen Scott

That the agenda, as presented, be approved.

**MOTION CARRIED**

**Conflict of Interest Declaration** – none declared

**Approval of the Public Meeting Minutes** of September 12, 2024 Meeting

Moved by: Patrick Dussault  
Seconded by: Mayor Towndale

That the minutes, as presented, be approved.

**MOTION CARRIED**

### **Business & Correspondence:**

- 1. Presentation** – Crime Prevention – Cst Huygen, Cst Cloutier and Sgt MacLean
- 2. Presentation** – Youth Services – Cst MacGregor and Sgt MacLean
- 3. Presentation** – VSMART – Cst Brush and Shannon Griese and Sgt MacLean

All PowerPoint presentations posted on the Cornwall Police Service Website: [Our Board](#)

- 4. 2nd Quarter Professional Standards Report** – Deputy Chief Foy provided an overview of the report.

Moved by: Patrick Dussault  
Seconded by: Stephen Scott

That the report as presented be approved.

**MOTION CARRIED**

**5. Police Constable Appointments** – Chief Spowart: the following individuals met the requirements and accepted offers of employment to become police officer(s) with the Cornwall Police Service:

- Maxime Major
- Josua Marsolais
- Paul Nezan

(The appointments were approved by Chair Dupelle on September 26, 2024 as per the Delegation of Authority policy).

**6. Policy for civilian members charged under the Criminal Code** – Director Dussault asked for an update on this policy. Chief Spowart explained that a review of the policy was conducted which identified gaps which resulted in changes to sections including discipline, assessment and duty to report.

**7. Strategic Planning** – Chief Spowart explained that as per section 39.1 of the Community Safety and Policing Act, a Strategic Plan must be conducted every 4 years. The Board welcomed research and planning assistance offered by Chief Spowart.

Moved by: Mayor Towndale  
Seconded by: Patrick Dussault

That a consultant be retained by the Cornwall Police Service Board to assist in the preparation of the Strategic Plan.

**MOTION CARRIED**

**8. Confirmation: Request for Temporary Assistance – Gananoque Police Service** – Secretary Cousineau explained that CPSB received the request for assistance on August 20<sup>th</sup> which was granted at the August 22 CPSB Executive Meeting. The CSPA requirement is have such requests approved in a public meeting even though the content of the request is confidential.

Moved by: Patrick Dussault  
Seconded by: Stephen Scott

That the request as presented be approved.

**MOTION CARRIED**

9. **3rd Quarter Community Support Fund Report** – Secretary Cousineau provided an overview and as of September 30, 2024 the balance of the account is \$28,047.53.
10. **Kids, Cops and Fishing Sponsorship Request** – The organizing committee for the 2024 Kids, Cops & Fishing event requested a \$500 donation to help support this important community event. This donation would be used to purchase fishing equipment for 30 to 50 local youth, allowing them to take part in this memorable morning at Cornwall’s waterfront, alongside members of the Cornwall Police Service.

Moved by: Patrick Dussault  
Seconded by: Stephen Scott

That the \$500 request as presented be approved. **MOTION CARRIED**

11. **Recognition – Director Stephen Scott has resigned from the Cornwall Police Service Board effective October 14, 2024.** All the members of the CPSB, Chief Spowart and Deputy Chief Foy all thanked Director Scott for his service and wished him the best in his relocation to be closer to family. Acting Chair Brisson presented him with a gift of their appreciation.
12. **November 7, 2024 CPSB Meeting has been cancelled.**
13. **Motion** to move into a Closed Meeting to address matters pertaining to *Community Safety and Policing Act, 2019* - Section 44.
14. **Adjournment of Public Meeting**

Moved by: Stephen Scott  
Seconded by: Patrick Dussault

Motion to adjourn the Public Meeting at 10:50 am. **MOTION CARRIED**

**MINUTES APPROVED AND SIGNED AT THE  
DECEMBER 5, 2024 CPSB MEETING**