



**MINUTES – OPEN SESSION MEETING – CPSB – DECEMBER 7, 2023  
CITY HALL COUNCIL CHAMBERS, 360 PITT STREET - 9:30 AM**

**Call to Order and Roll Call:**

<b>Present:</b>	Mr. Maurice Dupelle	-	Chair
	Ms. Amanda Brisson	-	Vice-Chair
	Mayor Justin Towndale	-	Director
	Mr. Stephen Scott	-	Director
	Ms. Shawna Spowart	-	Chief of Police
	Mr. Vincent Foy	-	Deputy Chief
	Ms. Kimberly Bray	-	Secretary
<b>Guest:</b>	Mr. Jean Duguay	-	BCI Inc.

**Approval of the Agenda:**

Moved by: Amanda Brisson  
Seconded by: Stephen Scott

That the agenda, as presented, be approved. All in favour.

**MOTION CARRIED**

**Conflict of Interest:** None declared

**1. Adoption of the Open-Session Meeting Minutes of October 5 and November 16, 2023.**

The Board opted to defer approving Open-Session Meeting Minutes from October 5 and November 16, 2023 until January 2024 as amendments are required.

Moved by: Stephen Scott  
Seconded by: Amanda Brisson

That the approval for Open-Session Meeting Minutes be deferred to the January 2024 Meeting. All in favour.

**MOTION CARRIED**

Mayor Justin Towndale arrived at 9:34 am to the Open-Session Meeting.

**New Business & Correspondence:**

**2. 2024 Sunlife Benefits Presentation**

Mr. Jean Duguay from BCI presented an overall 5% increase in the Group Insurance Renewal to the Board members.

Moved by: Stephen Scott  
Seconded by: Amanda Brisson

That the benefits plan renewal is accepted with the 2024 Budget. All in favour.  
**MOTION CARRIED**

### **3. Third Quarter Professional Standards Report**

Deputy Chief Foy provided a review of the Third Quarter Professional Standards Report. There were two new public complaints regarding policy/ service received in the last quarter. The Deputy Chief reported no internal complaints have been made.

Moved by: Mayor Justin Towndale  
Seconded by: Amanda Brisson

That the Board received the Third Quarter Professional Standards Report. All in favour.  
**MOTION CARRIED**

### **4. Section 34 Report SIU0323**

Deputy Chief Foy reviewed the Report regarding an incident on June 27, 2023. Full Report available on website.

Moved by: Stephen Scott  
Seconded by: Amanda Brisson

That the Report was received by the Board. All in favour.  
**MOTION CARRIED**

### **5. 2024-2026 Strategic Planning Process**

The new Community Safety and Policing Act is scheduled to be implemented on April 1<sup>st</sup> 2024. There is significant change anticipated in the new Act, which may have a financial and strategic impact on the priorities of CPS. One of the anticipated amendments includes a potential change in the length of period between strategic planning cycles (from every 3 to 4 years).

The organization is also undergoing a review by ISN relating to training and certification needs. The recommendations stemming from this review are anticipated sometime in March of 2024.

As a result of these upcoming changes, the Chief recommends postponing the commencement of the next strategic planning cycles under it is better understood how the results of the above noted will impact CPS priorities.

Moved by: Amanda Brisson  
Seconded by: Stephen Scott

That the 2024-2026 Strategic Planning Process be accepted as discussed. All in Favour  
**MOTION CARRIED**

### **6. Report back on 2024 Budget Inquiries**

The shared information technology report to align with the City of Cornwall's Microsoft 360 licence revealed that the account holder would have access to data. Therefore, Cornwall Police Services must remain as an independent license holder to prevent a breach in Memorandum of Understanding with CPIC and OPIC.

Moved by: Mayor Justin Towndale  
Seconded by: Amanda Brisson

That information on the 2024 Budget inquiry was received by the Board and that no changes be made to the budget increased approved by the Board in November. All in Favour

**MOTION CARRIED**

### **7. Taxi Transfer Requests**

Taxi sale requests:

- a) Sale of 100% of taxi plate #53 to Urmila Ganeshalingam. The sale price is \$1.00.
- b) Sale of 50% of taxi plate #33 to Salman Aslam Pannu (co-owner). The sale price is \$20,000.

Moved by: Amanda Brisson  
Seconded by: Mayor Justin Towndale

That the taxi transactions reviewed and recommended be approved. All in favour.  
**MOTION CARRIED**

### **8. 2024 Meeting Schedule**

The January and February 2024 Board meetings will be moved by one week to January 18, 2024, and February 15, 2024.

Moved by: Stephen Scott  
Seconded by: Amanda Brisson

That the 2024 Board Meeting Schedule be accepted with the proposed changes. All in favour.

**MOTION CARRIED**

**9. Adjournment of Open Session:**

Moved by: Mayor Justin Towndale

Seconded by: Stephen Scott

That this meeting be adjourned (9:56 a.m.).

**MOTION CARRIED**

**Minutes were approved and signed at the  
January 18, 2024 CPS Board Meeting**