



**MINUTES – OPEN SESSION MEETING – CPSB APRIL 7, 2022
CIVIC COMPLEX SALON B or ZOOM @ 9:30 AM**

Call to Order and Roll Call:

Present:

Elaine MacDonald	Chair
Michel Payette	Vice-Chair
Glen Grant	Director
Martha Woods	Director
William Beattie	Director
Shawna Spowart	Chief of Police
Vincent Foy	Deputy Chief
Jennifer Keays -	Secretary

Guests: Ms. -

Call to order: 9:30

Acknowledge that we are meeting on the traditional territory of the Mohawk of Akwesasne

Approval of the Agenda:

Moved by: Glen Grant
Seconded by: Mike Payette

That the agenda, as presented, be approved. All in favour. **MOTION CARRIED**

Conflict of Interest: None declared

1. Adoption of the Open Meeting Minutes of March 3, 2022.

Moved by: Glen Grant
Seconded by: Mike Payette

That the Open Meeting Minutes be approved. All in favour. **MOTION CARRIED**

New Business & Correspondence:

2. a) 2021 year-end financial statement

Chief Spowart indicated that the CPS overspent by 1.2% as reflected on the 2021 year end statement.

Paul Scrimshaw provided detailed information about the 2021 budget and actual figures with analysis and explanations of any significant differentials from 2020. The majority of the spending overage is related to salaries and benefits. Chief Spowart explained that this is due in large part to payouts of accumulated banks by retirees, and also includes a WSIB needs assessment (not an annual expense), increases due to negotiated increase to premiums and benefits. There were also overages in part-time remuneration, where covering an absence of a full-time employee requires the payment of the full-time salary plus the part-time coverage, and overtime for part-time. There is no option to leave absences unfilled. Some other considerations include services and rent, which are not discretionary, and COVID expenditures, with offsets through reduced purchases of goods and the Community Safety and Policing Grant.

Moved by: Mike Payette

Seconded by: Glen Grant

That the report be approved. All in favour.

MOTION CARRIED

2. b) Victim Support Grant

Chief Spowart announced that a grant received will allow CPS to enhance services to victims, provide officer training, etc.

2. c) RIDE Grant

Chief Spowart announced that a grant provided by the Ministry will allow CPS to deliver additional RIDE activities.;

Moved by: Martha Woods

Seconded by: Mike Payette

That the reports be approved. All in favour.

MOTION CARRIED

3. 2022 Annual Use of Force Report

Chief Spowart delivered annual report on the use of force conducted by CPS members, including the circumstances that give rise to a Use of Force report. In 2021, 44 reports were submitted, 16 of which related to 6 distinct incidents (i.e., multiple use of force incidents). When a report is submitted, the incident is reviewed by the officer's supervisor and by the Divisional Officer-in-charge. No remedial training was required in 201, no citizens required medical attention as a result of interactions with police, and no officer had to use their firearm to call for assistance in a critical

situation. Chief Spowart further presented the breakdown of reports by type of incident and subject, with a focus on trends and historical use of force. The Sergeant of the Training Branch has reviewed the 2021 results, overall use of force in 1.6% of arrests, and determined that no changes are required.

Moved by: Glen Grant
Seconded by: Martha Woods

That the be received. All in favour.

MOTION CARRIED

4. 2021 Annual Suspect Apprehension Pursuit Report

Chief Spowart reviewed circumstances that give rise to a Suspect Apprehension Pursuit (SAP) – Fail to Stop report. It is a last resort for an officer after they consider alternative methods/tactics. In 2021, there were 15 reports submitted, fewer than in 2020, and 1 accident reported through a Fail to Stop Report. No incidents resulted in remedial training or personal injuries. The pursuits resulted in 48 charges, with the majority (37) falling under the authority of the Criminal Code, and 4 arrests with respect t a Suspect Apprehension Report. 12 pursuits were terminated by the officer due to one or more factors outlined by the CALEA Standard 41.2.2. An analysis of the SAP reports indicate that officers were compliant, and no changes are recommended.

Moved by: Mike Payette
Seconded by: Glen Grant

That the report be received. All in favour.

MOTION CARRIED

5. Taxi bylaw, request to increase fares

CPS received letters from TipTop and Choice Taxi companies to increase rates (the requested increases are not the same). There is also a request from Choice to increase the waiting time. Due to variances in the requested increases, questions related to the strategy for negotiating increases, and approaches used by the municipality, decision was made to table the item and request Chief Spowart to present recommendations at the next Board meeting.

Moved by: Martha Woods
Seconded by: Glen Grant

That the item be tabled and brought forward with a recommendation at the next Board meeting. All in favour.

MOTION CARRIED

6. Senior Officers' Association Bargaining Committee update

Chair MacDonald stated that the bargaining team have met and prepared proposed May 10, 2022 for the first bargaining meeting and June 2 and 3, 2022 for possible subsequent dates.

7. Board governance & review of Board policies

Chief Spowart discussed the status of the Board's bylaws and policies, including discussions with key stakeholders about current procedures. Recommendation that the Board establish a policy review committee to bring policies and bylaws to a more modern state and an electronic format.

Moved by: Glen Grant
Seconded by: Martha Woods

That the Policy Review Committee comprising Chair MacDonald, Chief Spowart, and Mayor Grant be established. All in favour. **MOTION CARRIED**

8. Noise pollution from motor vehicles

Mayor Grant received a letter from the Town of Ajax Ontario regarding a No Nuisance Noise resolution passed by council on June 21, 2021. There is general agreement that noisy vehicles can present a problem in the community. Deputy Chief Foy presented data on historical noise complaints in the City (12 in 2020 and 29 in 2021). There are 4 charges under the Highway Traffic Act to limit noise and vehicle modification, but so far in 2022 there has only been 1 ticket issued in this regard. The CPS receives 2-3 complaints per month. CPS does not have a decibel meter to analyze noise so it is up to the officer's discretion through listening, witness accounts, visual observation of a vehicle. Additional tools would be welcome if there is a cost recovery mechanism from the Province, but CPS has effective enforcement tools. There is also a concern that officer discretion, which allows consideration of the context of the noise (e.g., Pitt St. vs. Hwy 401), might be eliminated.

Moved by: Mike Payette
Seconded by: Glen Grant

That no further action be taken. All in favour. **MOTION CARRIED**

9. 2022 OAPSB Spring Conference & AGM

This conference is open to all CPS Board members to attend virtually or in-person and will focus on "The Changing Face of Civilian Oversight".

10. 2022 CACOLE Conference

This conference is open to all CPS Board members to attend virtually or in-person and will focus on "Strategies for Better Communities".

11. Bikes & Badges letter of request

CPS supports the Bikes & Badges program, though it was postponed for 2020 and 2021. Cst. Casey Macgregor, Youth Services Advisor, requests a \$500 donation to support the program in 2022.

Moved by: Mike Payette
Seconded by: Glen Grant

That the CPS Board donate at least \$500. All in favour.

MOTION CARRIED

12. Adjournment of Open Session:

Moved by: Mike Payette
Seconded by: Glen Grant

That this meeting be adjourned (11:11 a.m.).

MOTION CARRIED


Councillor Elaine MacDonald, Chair

Jennifer Keays, Secretary