



**MINUTES – OPEN SESSION MEETING – CPSB JUNE 9, 2022  
CORNWALL CIVIC COMPLEX SALON ‘B’ 9:30 AM**

**Call to Order and Roll Call:**

**Present:** Ms. Elaine MacDonald - Chair  
Mr. Michel Payette - Vice-Chair  
Mayor Glen Grant - Director  
Mr. William Beattie - Director  
Ms. Shawna Spowart - Chief of Police  
Mr. Vincent Foy - Deputy Chief  
Ms. Carmen Cousineau - Secretary

**Guests:** S/Sgt. George Knezevic  
Sgt. Jamie Day  
S/Sgt. Robin McIntosh

**Regrets:** Ms. Martha Woods - Director

*Acknowledgement that we are meeting on the traditional territory of the Mohawk People of Akwesasne*

**Approval of the Agenda:**

Moved by: Mr. Glen Grant  
Seconded by: Mr. Michel Payette

That the agenda, be amended to include DC Foy as the presenter of the "Right to Disconnect Policy" All in favour. **MOTION CARRIED**

**Conflict of Interest:** None declared

**1. Adoption of the Open Meeting Minutes of May 5, 2022.**

Moved by: Mr. Glen Grant  
Seconded by: Mr. Bill Beattie

That the May Meeting Minutes be approved. All in favour. **MOTION CARRIED**

## **New Business & Correspondence:**

- 2. Moment of Silence** in memory of Carole Anne Levac, the CPS Quality Assurance Manager and long-standing member of the Senior Leadership Team who passed away May 19, 2022.

Moved by: Mr. Michel Payette  
Seconded by: Mr. Bill Beattie

- 3. Charitable Donation on behalf of Carole Anne Levac – Vice Chair Mike Payette** In honour Carole Anne, being an active member of the senior leadership team, that a donation of \$100 be given to Hospice Cornwall. All in favour.

**MOTION CARRIED**

## **4. Promotion Announcements – Chief Spowart**

Constable **Jamie Day** began his career with CPS in 2003, in 2011 he transferred to the Criminal Investigation Unit and returned to patrol in 2019. He was instrumental in the Piper Project created to reward youth for positive behaviour. He has been promoted to the rank of Sergeant on May 13, 2022

Acting Staff Sergeant **Robin McIntosh** began his career in 2001 and has worked in various units within CPS and has been active on many community events and charities. He was promoted to the rank of Staff Sergeant on May 13, 2022.

The board thanked the officers for their commitment and congratulated them on their recent promotions.

## **5. Employee Recognition – Cst. Justin Lafleur – Chief Spowart**

In April, following his 12-hour shift, Cst. Justin Lafleur observed a potential motor vehicle in distress. Due to his keen eye and policing instinct, he immediately took control of the scene, notified 911 and began assisting an off-duty nurse with life saving measures, including CPR. He remained on scene until the care of the individual was transferred to EMS.

Moved by: Mr. Glen Grant  
Seconded by: Mr. Bill Beattie

That Cst. Lafleur be issued a letter from the board commending him for his investigative instinct, quick response, and dedication to duty because of his actions on that day. All in favour.

**MOTION CARRIED**

**6. Staff Presentation – Hybrid Vehicles – S/Sgt George Knezevic**

CPS has added three new 2021 Hybrid Ford Explorers vehicles to its fleet as a means of becoming a more environmentally conscious police service. They are replacing older police vehicles that need to be cycled out of circulation. (PowerPoint presentation included in the supporting documents).

**7. First Quarter Financial Statement – Chief Spowart provided an overview of the financial statements for both CPS and the CPS Board Accounts (Statements included in the supporting documents).**

Moved by: Mr. Michel Payette  
Seconded by: Mr. Bill Beattie

That the Financial Statements be received. All in favour. **MOTION CARRIED**

**8. CPSB Right to Disconnect Policy:** Deputy Chief Foy provided an overview of both the CPS Right to Disconnect Policy General Order ADM 141 and the associated proposed Board Policy. (Policies included in the supporting documents).

Moved by: Mr. Glen Grant  
Seconded by: Mr. Bill Beattie

That CPSB approve the Right to Disconnect Policy as presented. All in favour. **MOTION CARRIED**

**9. Police Auction Results Report – Deputy Chief Foy**

Gross proceeds of the 2022 online auction (minus commission and expenses), resulted in net proceeds of **\$6,800.44** to the CPS Board. Due to the commissions and expenses involved the selection of the Auctioneer be done following fair and equitable contract protocols.

Moved by: Mr. Glen Grant  
Seconded by: Mr. Bill Beattie

That, moving forward, auctions be conducted via the recommended on-line platform continue. All in favour. **MOTION CARRIED**

**10. OAPSB Spring Conference Update – Chair MacDonald attended the conference and found it to be very informative and had knowledgeable speakers. The four main topics included Modernization of Police Boards, Human Trafficking,**

Policing in 2023 and beyond and EDI (Equity Diversity and Inclusivity). There were discussions regarding the changes that would likely be in the new Police Services Act and the need to work collaboratively with community agencies.

**11. Upcoming Zone 2 Meeting June 17, 2022 in Napanee** – Secretary Cousineau reminded members that the deadline for registration is June 10<sup>th</sup> – both Mr. Grant and Chair MacDonald will be attending.

**12. Request for Funding** – Boys and Girls Club Cornwall/SDG – Secretary Cousineau has received a request to sponsor their annual golf tournament.

Moved by: Mr. Glen Grant

Seconded by: Mr. Bill Beattie

That \$500 be approved from the Board Account to sponsor the tournament. All in favour. **MOTION CARRIED**

**13. TD Canada Trust – Signing Authorities** – Secretary Cousineau explained that with the change of Board Secretary it is necessary to update the Board Bank Account signing officers.

Moved by: Mr. Michel Payette

Seconded by: Mr. Bill Beattie

That the change of signing authorities be approved. All in favour.

**MOTION CARRIED**

**14. Upcoming Board Meeting Schedule:** The CPSB does not meet again until September. Secretary Cousineau will distribute a short survey to board members to confirm their preference in terms of dates and times for meetings.

**15. Adjournment of Open Session:**

Moved by: Mr. Michel Payette

Seconded by: Mr. Bill Beattie

That this meeting be adjourned 10:30 a.m.

**MOTION CARRIED**

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**Councillor Elaine MacDonald, Chair**

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**Carmen Cousineau, Secretary**