



MINUTES – OPEN SESSION MEETING – CPSB JANUARY 13, 2022
CORNWALL CIVIC COMPLEX SALON 'B' 9:30 AM

Call to Order and Roll Call:

Present:

| | | |
|----------------------|---|--------------------|
| Elaine MacDonald | - | Chair |
| Michel Payette | - | Vice-Chair |
| Mayor Glen Grant | - | Director |
| Martha Woods | - | Director |
| William Beattie | - | Director |
| Shawna Spowart | - | Chief of Police |
| Vincent Foy | - | Deputy Chief |
| Jennifer Keays | - | Incoming Secretary |
| Elyse Lauzon-Alguire | - | Outgoing Secretary |

Guests:

| | |
|--------------------------|---------------------------------|
| Honourable Gilles Renaud | Judge, Ontario Court of Justice |
| Lindsay Gray | Advisor, Police Services |

Call to order

1. Approval of the Agenda

Moved by: William Beatty
Seconded by: Mike Payette

That the agenda as presented be approved. All in favour. **MOTION CARRIED**

Conflict of Interest: None declared

2. Deputy Chief Announcement

Chair MacDonald announced that Vincent Foy was the successful candidate for the position of Deputy Chief, providing a sincere welcome and introductory remarks.

3. Deputy Chief Announcement & Swearing-In

Justice Renaud read out the Deputy Chief's oath of office and oath of secrecy, sworn by Vincent Foy. Parties will go to the Police Station to sign the documents.

Justice Renaud confirms that newly sworn-in Deputy Chief Vincent Foy officially holds the position and wishes him a wonderful career.

4. Welcome to the new Board Secretary

Jennifer Keays accepted to fulfill the role vacated by Elyse Lauzon-Alguire.

5. Board Elections

As this is the first meeting of the Cornwall Community Police Services Board in 2022, under Section 28(1) of the Police Services Act, the members of the board shall elect a chair and vice chair.

Secretary Keays called for nominations for the position of **Chair**:

Elaine MacDonald nominated by Glen Grant seconded by Martha Woods: Elaine MacDonald accepted the nomination. After a second and third call for nominations, no further nominations were received.

All in favour. Carried. Elaine MacDonald is welcomed as the Chair.

Secretary Keays called for nominations for the position of **Vice-Chair**:

Mike Payette nominated by William Beatty, seconded by Glen Grant: Mike Payette respectfully declined the nomination.

Martha Woods nominated by Mike Payette, seconded by ____; Martha Woods respectfully declined the nomination.

Question raised about whether the position can remain vacant to be filled at a later date, as well as the protocol if a position were to be vacated during the period. As Police Services Advisor, Lindsay Gray provided guidance that the position can remain vacant as the regulations require a chair and minimum 3 board members. After a second and third call for nominations, no further nominations were received.

Motion to leave the position of Vice-Chair open until the next meeting

Moved by: Glen Grant
Seconded by: Martha Woods

All in favour

MOTION CARRIED

6. Official name change of the Board

In February 2019, the Cornwall Police Services Board made a motion to approve the name change from "Cornwall Community Police Service" to "Cornwall Police Service". This was part of the re-branding process.

As per the recent correspondence received by Lindsey Gray, Police Services Advisor, Inspectorate of Policing, the recommendation was for the Board to pass a motion to ensure that the change of the board name is specifically addressed and to ensure clarify on the record that the board name aligns with 27(3) of the *Police Services Act*, which states that a board shall be known as "(insert name of municipality) Police Services Board".

Motion to officially change the name from "Cornwall Community Police Services Board" to "Cornwall Police Services Board"

Moved by: Mike Payette
Seconded by: Glen Grand

All in favour.

MOTION CARRIED

7. Pandemic Response Update

Chief Spowart provided report on how CPS is handling Covid-19 pandemic, sharing statistics showing employees unavailable for work, isolation protocols, impacts, contingency plans. Chief Spowart provided the numbers of calls for service re: residential gatherings, persons crossing the Canada-USA border, quarantine compliance, etc.

Motion to receive the report as presented.

Moved by: Martha Woods
Seconded by: Glen Grant

All in favour.

MOTION CARRIED

8. Ontario Association of Police Services Boards Annual Renewal 2022

The 2022 OAPSB membership dues are based on force size including all paid employees - sworn officers, civilian & special constables.

Motion to renew membership at a cost of \$5028.19.

Moved by: William Beattie
Seconded by: Martha Woods

All in favour.

MOTION CARRIED

9. TD Bank account update

There are no updates or changes. Officers will need to update signing authorities at TD Bank to reflect Board membership changes.

Motion to receive the bank account update as presented.

Moved by: Mike Payette
Seconded by: Glen Grant

All in favour.

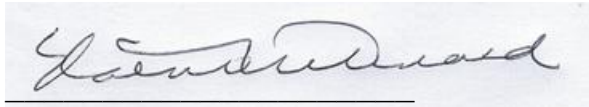
MOTION CARRIED

10. Adjournment of Open Session:

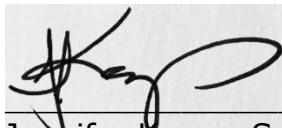
Motion to adjourn open session at 10:17.

Moved by: Martha Woods
Seconded by: William Beatty
All in favour.

MOTION CARRIED



Councillor Elaine MacDonald, Chair



Jennifer Keays, Secretary