



**MINUTES – OPEN SESSION MEETING – CPSB NOVEMBER 4, 2021
CORNWALL CIVIC COMPLEX SALON 'B' 9:30 AM**

Call to Order and Roll Call:

Present:

Ms. Elaine MacDonald	-	Chair
Mr. Michel Payette	-	Vice-Chair
Mayor Glen Grant	-	Director
Mr. William Beattie	-	Director (via Zoom)
Ms. Shawna Spowart	-	Chief of Police
Ms. Elyse Lauzon-Alguire	-	Secretary

Guests:

Inspector David Michaud	-	Cornwall Police Service
Mr. Paul Scrimshaw	-	Deputy Treasurer, City of Cornwall

Regrets:

Ms. Martha Woods	-	Director
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Approval of the Agenda: The Inspectorate of Policing, Ministry of the Solicitor General virtual discussion has been deferred to the December 2nd open board meeting due to changes in their availability.

Moved by: Mayor Grant

Seconded by: Mr. Payette

That the agenda, as amended, be approved. All in favour.

MOTION CARRIED

Conflict of Interest: None declared

1. Adoption of the Open Meeting Minutes of October 7, 2021

Moved by: Mayor Grant

Seconded by: Mr. Payette

That the Open Meeting Minutes be approved. All in favour.

MOTION CARRIED

Business & Correspondence:

2. 3rd Quarter Financial Statement

Mr. Paul Scrimshaw presented the 3rd Quarter Financial Statement. As per the commentary section on the financial statement: Increased fuel costs may result in the fuel expense exceeding budget. Fuel was budgeted at \$1.00 a litre. The average cost from January to July has been 96¢ a litre. For August and September the average price has been \$1.13 a litre. Fuel prices have been trending up. The department is working at managing this variance to stay within the budget.

Financial and transfers are high due to contribution to capital and reserves booked at 100%.

Revenue is above budget at this time due to the timing of Provincial grants. In addition, due to COVID-19 restrictions in the first half of the year, there is an anticipated shortfall in clearance letter revenue as many of the schools and community groups had not resumed their activities, the estimated shortfall is \$100,000.

Moved by: Mr. Payette
Seconded by: Mayor Grant

That the 3rd Quarter Financial Statement be received. All in favour.

MOTION CARRIED

3. 3rd Quarter Professional Standards Report

Inspector David Michaud presented the 3rd Quarter Professional Standards Report.

Moved by: Mr. Payette
Seconded by: Mayor Grant

That the 3rd Quarter Professional Standards Report be received. All in favour.

MOTION CARRIED

4. Board meeting virtual platform

Chair MacDonald confirmed that an open meeting virtual platform is operating at today's meeting. Chair MacDonald stated that she would like the virtual meeting link to be more easily found by members of the public on the Cornwall Police Services website; this will be worked on moving forward.

5. Deputy Chief Recruitment – update from committee

Chair MacDonald stated that nine (9) applications have been received for the Deputy Chief position. The Recruitment Committee is meeting after the November 4, 2021 In-Camera Meeting to review the applications; candidate interviews and presentations will begin the week of November 8th.

6. Adjournment of Open Session:

Moved by: Mr. Payette
Seconded by: Mayor Grant

That this meeting be adjourned (9:55 a.m.).

MOTION CARRIED